

Session 11-05 a Regular Meeting of the Library Advisory Board was called to order on June 7, 2011 at 5:05 pm by Chair Eileen Faulkner at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS FAULKNER, SEAMAN, MUNN, AND FLETCHER

ABSENT: BOARDMEMBERS COGGER (EXCUSED), SCHROEDER

STAFF: LIBRARY DIRECTOR ANN DIXON  
DEPUTY CITY CLERK KRAUSE

The Board members welcomed the new Library Director Ann Dixon. Ms. Dixon gave a brief history on her career and commented that she was looking forward to working with the Boardmembers. The Boardmembers present echoed her sentiments.

### **APPROVAL OF THE AGENDA**

Chair Faulkner requested a motion to approve the agenda.

FLETCHER/MUNN – MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**

There were no public comments.

### **RECONSIDERATION**

There were no items for reconsideration.

### **APPROVAL OF THE MINUTES** *(Minutes are approved during regular meetings only)*

A. Meeting Minutes for the Regular Meeting on April 5, 2011

Chair Faulkner requested a motion to approve the minutes.

SEAMAN/FLETCHER - MOVED TO APPROVE THE MINUTES AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **VISITORS**

There were no visitors scheduled.

**STAFF & COUNCIL/COMMITTEE REPORTS/ AND BOROUGH REPORTS**

A. Friends Report

There was no report. Boardmember Schroeder had volunteered to attend and he was not in attendance.

B. Next Friends Meeting - Who will attend? Volunteers Please!

Chair Faulkner noted that the summer reading program has started and that they even have an age appropriate group for older readers. It was noted that this summer the person who reads the most gets a ice cream social.

Ms. Fletcher volunteered to attend the Friends meeting on Wednesday, June 8, 2011 at 6:00 p.m.

There were no further discussions.

C. Director's Report – June 2011

Ms. Dixon stated that she started on May 31, 2011 and she has held a general staff meeting and then met individually with each member of her staff. Ms. Dixon acknowledged the assistance provided by Ms. George and Ms. Gibson in getting her up to speed. She is still getting to know how things are working and the processes. She noted that completion of the Library Policies was top on her to do list and she noted that Ms. Dixon stated she was the school Librarian at the elementary school in Willow, Alaska; she was the public library director for ten years prior to her work at the school. She is a published author of children's books too.

D. Monthly Statistics – May 2011

Ms. Dixon distributed the statistics prior to the start of the meeting and inquired if there were any questions. She noted that she is looking into resizing the format to make it more legible. Boardmember Fletcher inquired if there was a reason for the increase in the Fines Fees and Copies. Chair Faulkner and Ms. Dixon agreed that the fees for color copies add to the increase revenues and all items mirror 2010 findings.

There was no further discussion.

E. Landscape Committee Report

Boardmember Munn stated she received an email from Ms. Larson and Ms. Wagner.

May 21, 2011 – War On Weeds at the Public Library

Ms. Larson reported that the day was cold, blustery, sunny but chilly. They had three volunteers come out to help.

The volunteers efforts were applied to eradicate dandelions in the big garden to the left of the entry. Ms. Adams crew worked in sprucing up the entry box gardens to the right of the entrance and the small shrubs by the parking and the Margaret Pate Garden. Ms. Larson reported that the additional mowing has not been done by the public works personnel as Mr. Meyer stated could be performed. The perimeter was mowed like before though. The rotary garden fence was repaired, a driftwood seat put in and the Rotary wheel sealed to a rock and placed in the forefront of the garden. The City has managed to push a lot of sand into the gardens again killing several perennials. Ms. Larson stated in her email that she suggested planting sand loving plants along the edges of the garden due to this happening every year. Ms. Adams reported that her focus was going to be the established gardens because unless the city mows it will be impossible to care for the large garden near the entry. Further information was requested on who was

responsible for the planter under the sign on the corner. Someone has planted tulips there but it would be nice to see perennials instead of annuals planted. It appears some annuals were planted also.

As a side note Ms. Adams book has been completed and is currently at the printer. It should be on store shelves soon.

Ms. Munn stated that she was meeting with Ms. Wagner on Thursday to get some maps that she had on the landscaping. She will inquire if there will be another day scheduled for war on weeds.

It was noted that the Annual Plant Sale by the Garden Club will be on Saturday in the City Hall parking lot.

Chair Faulkner commented that the landscaping was cut from the construction budget and due to numerous complaints regarding the appearance of the grounds at the Library and the Friends stepped in and have funded for two years now the expert services of Ms. Brenda Adams and her crew. Her focus has been eradicating the weeds. She explained that Ms. Munn was newly appointed or volunteered to be on the Landscaping Committee as Ms. Larson and Ms. Wagner who were board members who recently retired from the Board but were still on the Landscaping Committee as members of the Public.

There was no further discussion.

#### **PUBLIC HEARING**

There were no items for public hearing.

#### **PENDING BUSINESS**

##### **A. Library Capital Projects - Status Report on Energy Efficiency Measures**

Mr. Meyer was not present at the meeting Chair Faulkner inquired if he was aware that the meeting was at 5:00 p.m. Ms. Krause responded affirmation that he was informed of the meeting day and time and confirmed it earlier in the day also.

Chair Faulkner gave a brief synopsis of the issues and progress to update Ms. Dixon. Chair Faulkner requested Mr. Meyers email address so she may directly send a request and stated she will copy the City Manager on her request for information.

This item was postponed until July meeting.

There was no further discussion.

##### **B. Library – Comments, Responses, Issues, and Challenges**

Ms. Dixon stated that they received one complaint regarding the fines charged for late DVD rentals. Currently they are \$1.00 per day per DVD. The complainant expressed that this was excessive. The complainant inquired what could be done to change the fees. She did not speak to the person but staff handled the complaint and she heard no more regarding the issue. There was a brief discussion on area merchants late fees.

Ms. Dixon noted that due to having a collection service go after seriously overdue items and missing or lost items there is some complications in the billing so changes are needed in that area of the policies so patrons know what to expect.

There was no further discussion.

## **NEW BUSINESS**

### **A. Discussion on Ways to Fill the Student Board Member Position**

Boardmember Fletcher commented that this was announced several times during the last weeks of school and she felt that she needed to be a bit more persuasive. They can request announcements at the school regarding the opportunity. There was a discussion on the benefits to the students and that service on the Board looked good on the student resume. The opportunity is available to all students including middle school.

Boardmember Fletcher will contact school personnel after the start of classes in August or September.

There was no further discussion.

## **INFORMATIONAL MATERIALS**

There were no informational materials.

## **COMMENTS OF THE AUDIENCE**

There was no audience present.

## **COMMENTS OF THE CITY STAFF**

There were no staff comments.

## **COMMENTS OF THE COUNCILMEMBER** *(If one is assigned)*

There was no councilmember present.

## **COMMENTS OF THE CHAIR**

Chair Faulkner had no further comments.

## **COMMENTS FROM THE BOARD**

Boardmember Fletcher reported she will not be at the August meeting. She will be attending her 30<sup>th</sup> High School Reunion in Montana.

Boardmembers Seaman and Munn had no comments.

## **ADJOURNMENT**

There being no further business to come before the Board Chair Faulkner adjourned the meeting at 6:00 p.m. The next Regular Meeting is scheduled for July 5, 2011 at 5:00 pm at City Hall, Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

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Renee Krause, CMC, Deputy City Clerk I

Approved: \_\_\_\_\_